

CHURCH WALK  
BRADWELL  
GREAT YARMOUTH  
NR31 8QQ

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**WOODLANDS  
PRIMARY  
ACADEMY**  
*Creative  
Education  
Trust*

21<sup>st</sup> December 2017

Dear parent/carer,

**Last day of term arrangements – Friday 22<sup>nd</sup> December**

**Reception/Year 1/Year 2 Pupils**

I would like to give you the option of collecting your child at 1pm after registration on Friday 22<sup>nd</sup> December. Collection points will be the same as end of day exits.

If your child is unable to be collected at the earlier time they will stay with their class teacher until the end of the school day, and will be collected as usual at 3:10pm unless they are attending after school club.

Thank you for your continued support.

Yours sincerely  
Miss Julia Howse  
Acting Headteacher

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**Last day of term arrangements – Friday 22<sup>nd</sup> December**

**Reception/Year 1/Year 2 Pupils**

Name of child \_\_\_\_\_ Class \_\_\_\_\_

I will be collecting my child at 1pm on Friday 22<sup>nd</sup> December.  
(Collection will be from your child's usual exit point at the end of the school day).

If you wish for somebody else to collect your child please give their details below:-

Name of Person collecting my child at 1pm on 22<sup>nd</sup> December 2017

Name \_\_\_\_\_

Relationship to child \_\_\_\_\_

Signed (parent/carer) \_\_\_\_\_